

GPS Education Partners (GPS Ed) is a non-profit organization that utilizes an innovative education model to build strategic partnerships with education, business and the community. These partnerships enable us to accelerate students interested in technical careers, by preparing them through a credentialed work-based learning solution.



GPS Ed is seeking candidates with experience in costing, forecasting, budgeting, and financial modeling for an immediate opening as a **Financial Analyst**. Our organization is delivering our programming in new ways to new areas, and this role will support our strategy development to positively impact as many students as possible. In conjunction with your day-to-day tasks, you will assist with operationalizing and cultivating a more data-driven planning process and improved monthly and quarterly reporting. In this role, you will be directly involved in the coordination of various planning cycles (annual planning, quarterly forecasts and monthly outlooks), while providing strategic analyses and recommendations. The **Financial Analyst** reports to the **Chief Operating Officer** and has no direct reports, but regularly collaborates with other members of the Operations team, and members of the leadership team.

Essential Responsibilities and Expectations:

- Compile, track, analyze information to evaluate achievement of key operational and strategic objectives, as well as to monitor the overall financial and operating health/performance of the business.
- Develop, maintain, and distribute integrated revenue/expense analyses, projections, reports, and financial models to support business analysis and decision-making.
- Manipulate data for day-to-day financial account and grant management. Apply results of analysis for allocation of expenses to appropriate accounts.
- Conduct ad-hoc financial analysis/special projects to assist management in understanding business performance and support strategic initiatives. Employ financial models to develop solutions to financial problems or to assess the financial or capital impact of transactions.
- Assist with the annual strategic planning and budgeting financial process. This includes collaborations with business leaders, data collection & consolidation process with FP&A resources and functional leadership and validating for completeness and accuracy.
- Develop new tools in order to drive scalable analysis and insight. Support/lead process improvement projects. Work in a team environment with other financial colleagues to streamline and drive improvement in financial processes through education, tools/systems, automation and standardization.

Key Qualifications:

- Financial planning & analysis (go-to-market experience ideal)
- BA/BS degree in finance or a related field
- Minimum 3-5 years of accounting/finance experience

- Strong interpersonal communication skills and ability to turn complex financial information into actionable insights and clearly communicate findings an easy to understand manner.
- Strong problem solving, analytical skills and the ability to balance multiple tasks
- Spreadsheet and ERP system experience

Interested candidates should apply by submitting a resume to careers@gpsed.org